



## HERITAGE RESTORATION FUND: 2016/2017

### Policy and Guidelines

#### 1. Introduction

The Council of the City of Manningham recognises the value of assisting property owners to maintain buildings, places and sites of significance to the cultural heritage of the municipality.

The **Heritage Restoration Fund** aims to promote conservation of heritage buildings and to encourage and financially assist individuals, community groups, businesses or organisations in their endeavours to maintain items of heritage significance in the City.

#### 2. Funding Categories

Two categories of funding are available: -

##### **Category A: Conservation Management Plans**

This category provides for small grants for the preparation of Conservation Management Plans for heritage sites. The Conservation Management Plans would include the recording of heritage fabric (including interiors if appropriate) and recommendations for future management.

##### **Category B: Conservation Work**

This category provides for restoration or reconstruction work to a building, structure or place within the municipality and that meets the eligibility requirements for assistance (refer to sections 3 and 4 below).

Funding within this category will be granted generally on a dollar for dollar basis and up to \$1000 in value. Each application for funding will be considered at the discretion of the Heritage Advisory Committee. Works would include those urgently needed to protect significant heritage fabric.

Please note that if works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

#### 3. Eligibility Criteria

##### **(a) Ownership of Heritage Listed Properties**

Generally, all owners of properties listed in the heritage provisions of the Manningham Planning Scheme of local significance or greater are eligible to apply for funds.

##### **(b) Type of Work**

Only 'Approved Conservation Work' is to be undertaken.

Restoration and reconstruction works to a building, structure or place is eligible for assistance provided that:

- the proposed works are in accordance with Council's heritage guidelines;
- any reconstruction work is of original features only;
- the proposal must be supported by evidence that the work is of a reconstructive or restoration nature.



- the proposed work is considered appropriate by Council's Heritage Advisor and the Heritage Advisory Committee.

**(c) Works generally not Eligible for Funding**

The following work is generally not eligible for assistance from the Fund:

- Interior works and alterations to a building (unless the schedule to the Heritage Overlay identifies the heritage place as one where internal alteration controls apply).
- General maintenance works such as cleaning of the gutters, gardening works and pruning of plants (unless the schedule to the Heritage Overlay identifies the heritage place as one where tree controls apply).
- New additions or extensions (unless the reconstruction is of an original element).

**(d) Properties listed on State or National Registers**

Properties on State or National Heritage registers may be considered for funding.

**(e) Previous Assistance**

Generally, priority will be given to those applicants who have not received funding in the previous round of funding (ie 2015/2016). Each application for funding, however, will be assessed on its individual merits.

**4. Assessment Criteria**

Each application for funding will be evaluated against the following criteria:

- (i) the heritage significance of the site;
- (ii) the type and urgency of the work required;
- (iii) whether the proposed work accords with historic conservation principles of the Burra Charter;
- (iv) the importance of the restoration project to the heritage value of the area, in terms of overall community benefit;
- (v) the visibility/accessibility of the subject property and proposed works;
- (vi) the proposed estimated time of completion;
- (vii) the general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (viii) the applicant or their agents ability to demonstrate technical and financial responsibility with regard to the project;
- (ix) whether the applicant is financially contributing to the project;
- (x) whether the applicant has outstanding monies owing to Council;
- (xi) the availability of assistance from other sources;
- (xii) whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round;
- (xiii) whether the applicant has received assistance under previous funding rounds, and
- (xiv) whether the proposed works relate to a state owned place: Funding may be allocated to properties owned by the state government if there are surplus heritage restoration funds available.



## 5. Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, specific priorities have been determined for the allocation of funds. Priorities for assistance in the 2016/2017 financial year will include:

- **projects able to be completed and funds claimed by 5 May 2017;**
- in the case of Category B grants, a funding priority will include projects where the costs of appropriate heritage materials exceeds the cost of alternative contemporary materials;
- the applicant did not receive funding in the previous year, i.e. 2015/2016 financial year;
- the heritage place is included on the Heritage Overlay (HO) of the Manningham Planning Scheme; and
- applications seeking funding for retrospective works will generally not be supported.
- priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

## 6. Making an Application

The application process is simple and requires the following information:

- a completed "**Application for Assistance**" form available from Council's Economic and Environmental Planning Unit or on the web at [www.manningham.vic.gov.au](http://www.manningham.vic.gov.au)
- copies of quotations received (Category B grants);
- details of tradespeople undertaking various works;
- details of consultants undertaking the Conservation Management Plan (CMP) and approximate cost of the CMP (Category A Grants);
- A photograph(s) of the building, structure or place in its existing condition.

Completed application forms together with plans and quotes for work as applicable (Category B projects) should be submitted to the Manager, Economic and Environmental Planning.

**Closing date for the funding round will be Friday 1 July 2016**

All the applications will be individually considered and funding allocations made depending on the needs and availability of funds.

Funding allocations will be determined by Council, on the recommendation of the City of Manningham Heritage Advisory Committee. Council operational budget will allocate \$35,000 towards the Heritage Restoration Fund and Heritage Restoration Fund (Trees and Gardens) in the 2016/2017 financial year.



## 7. Funding Conditions

A "**Funding Claim Form**" must be filled out by the applicant, and the work inspected by the Heritage Adviser, in order to claim the final assistance.

**Assistance must be claimed by Friday 5 May 2017.**

Funding may be revoked at any time due to unsatisfactory work, failure to meet time schedule constraints, non-disclosure or misleading or false disclosure of information or blatant misuse of funds by the recipient, and moneys advanced repaid to the Council.

If works are not undertaken no funding will be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

In the event that any residual funds are available due to the total costs of approved works being less than initially estimated or due to defaults or delays in carrying out the works, the Director of Planning and Environment may consider the allocation of unused funds as follows:

1. Allocation of funds for additional works to approved applications where the actual cost incurred exceeded the original costs;
2. Allocation of funds for late applications where these have been approved by the Heritage Advisor.

All necessary works approvals will be the responsibility of the applicant to obtain. It is a condition of any funding that Council may use videos, photographs or details of the works in its heritage promotional material.

## 8. Further Information

Those individuals, community groups or organisations interested in obtaining more information or discussing their proposals may contact:

**Cristina Rivero**

Strategic Planner

Phone: 9840 9121

email: [cristina.rivero@manningham.vic.gov.au](mailto:cristina.rivero@manningham.vic.gov.au)

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Administration Support Officer

Phone: 9840 9129

Fax: 9840 9465

email: [samantha.cimati@manningham.vic.gov.au](mailto:samantha.cimati@manningham.vic.gov.au)

**or mail:** The Manager  
Economic and Environmental Planning Unit  
Manningham City Council  
PO Box 1  
DONCASTER 3108

Please note that all applications to the Heritage Restoration Fund will be assessed by the Heritage Advisory Committee in July 2016. The recommendations of the Committee will be reported to Council at its meeting on 30 August 2016. All applicants will be formally notified of Council's decision in early September 2016.

Property	Proposed Works	Comments	Amount Allocated	Fund Last Yr	Job cost	Criteria
1	29 Edwin Road TEMPLESTOWE VIC 3106	Urgent painting and repairs to west gable, and exterior woodwork including replacement of termite damaged timber. Works already commenced.	HO 216 Local Significance Manningham Heritage Study Review 2005 <b>Recommendation: Support 50%</b>	\$5,379.00	Yes Trees	\$10,758.00 1,2,3,19,15,17
2	Warrandyte Primary School Warrandyte VIC 3113 (Stated owned)	Repair and restoration works to historic shelter/shed. Renew rotting wood and repair in colours previously approved by heritage advisor.	HO 20 Local significance Note: Place is highly visible and accessible to the public. Doncaster & Templestowe Heritage Study 1991. <b>Recommendation: Support 50% allocation due to availability of surplus funding.</b>	\$2,136.20	No	\$4,272.40 1,3,4,14,17,19
3	23 Hemingway Ave TEMPLESTOWE VIC 3108	Restore external verandah by replacing all floor boards, columns and restoration of roof.	HO 81 Jenkins Homestead Regional Significance Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 Conservation Analysis & Plan - R Peterson October 1994 <b>Recommendation: Support 50%</b>	\$12,655.00	Yes	\$25,310.00 1,2,3,4,5,15,17
4	54-52 Knees Road PARK ORCHARDS VIC 3114	Replacement of guttering and down pipes to Ark building.	Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 <b>Recommendation: Support 50%</b>	\$1,067.00	No	\$2,134.00 1,2,4,5,11,13
5	28 Rosco Drive TEMPLESTOWE VIC 3106	Repair brick paving due to damage caused by tree root.	Heritage Study Additional Site Recommendation 1993 Local Significance <b>Recommendation: Support 50%</b>	\$1,227.50	No	\$2,455.00 2,5,13,17
6	42 Melbourne Hill Road WARRANTYTE VIC 3113	Repair of retaining wall along driveway.	HO 113 A H Snellman House (frm) Local Significance Doncaster & Templestowe Heritage Study 1991 <b>Recommendation: Support 50%</b>	\$1,369.50	No	\$2,739.00 1,5,6,13,17
7	23 Old Warrandyte Road DONVALE VIC 3113	Replace front fence and post Replace driveway damaged by root.	HO 122 Local Significance Old Warrandyte Road Heritage Precinct Heritage Study Additional Site Recommendations 1993. <b>Recommendation: Support works to driveway. 50%</b>	\$2,500.00	No	\$5000.00 (driveways repairs) 1,2,5,13,17
8	243-245 Tindals Road WARRANTYTE VIC 3113	Replace weatherboards, fascia, timber to gable end to wall of laundry and bathroom. Replace corrugated iron roof.	HO167 Tree controls apply Local Significance Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 <b>Recommendation: Support 50%</b>	\$2,748.20	Yes	\$5,496.43 1,2,17
9	141A High Street Doncaster VIC 3108	Proposed retrospective works to pergola consisting of replacement of rotten timber works. Cost includes painting, timber and construction.	HO 83 State Significance. Victorian Heritage Register H1345 Winter Park Heritage Precinct Doncaster & Templestowe Heritage Study 1991 <b>Recommendation: Support 50%</b>	\$640.00	No	\$1,280.00 1,2,3,4,5,17

## LEGEND

1. Heritage significance
2. The type and urgency
3. Consistency Historic
4. Overall community
5. The visibility/
6. Estimated time of completion
7. Financial standing of the applicant
8. Technical and financial responsibility
9. Financially
10. Outstanding monies

12. Incomplete projects from a previous funding round
13. Whether the applicant has received assistance under previous funding rounds
14. State owned place
- Assessment Priorities**
15. Cost of appropriate heritage materials exceed the cost of alternative contemporary materials.
16. Funding in previous years
17. Included in the Heritage Overlay (HO)
18. Funding for retrospective works
19. Priority to privately owned properties over state owned

Property	Proposed Works-Trees and Gardens	Comments	Amount Allocated	Fund Last year	Job cost	Criteria
1	10 Dehnert Street EAST DONCASTER VIC 3109	Remedial pruning of significant tree (cedar).	HO 40 Tree controls apply Local Significance Doncaster & Temp Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 <b>Recommendation: Support 50%</b>	\$670.00	No	\$1,340.00 1, 2,4,12, 14,15,17
2	10 Timber Ridge DONCASTER VIC 3108	Rebuild a 3m long blue stone retaining wall and non significant stump removal.	HO 83 Victorian Heritage Register H1345 State Significance Winter Park Heritage Precinct Doncaster & Templestowe Heritage Study 1991 <b>Recommendation: Support 50%</b>	\$1,200.00	Yes Tress	\$2400.00 (cost for retaining wall \$1140.00. Cost for treet \$1430.00) 1,2,4,5,18
3	23 Old Warrandyte Road DONVALE VIC 3111	Tree removal located at 1.5m from house.	HO 122 Local Significance Old Warrandyte Road Heritage Precinct Heritage Study Additional Site Recommendations 1993. <b>Recommendation: Not Supported</b>	\$0.00	No	\$1,800.00
4	Milgate Park Landscape Drive DONCASTER EAST VIC 3109	Treatment of 1/3 of the trees for elm leaf beetle using soil injection.	HO7 Milgate Park Estate. Tree controls apply State Significance. Doncaster & Templestowe Heritage Study 1991 <b>Recommendation: Support 50%</b>	\$800.00	Yes	\$1,600.00 1,2,4,7,14,15,18
5	243-245 Tindals Road WARRANTDYTE VIC 3113	Trimming/ maintenance of hedge.	HO167 Tree controls apply Local Significance Doncaster & Templestowe Heritage Study 1991 Doncaster & Templestowe Additional Historical Research 1994 <b>Recommendation: Support 50%</b>	\$600.00	Yes (buildin g no grant for hedge)	\$1,200.00 1,2,4,12,14,15,17
6	232 Greenslopes Drive TEMPLESTOWE LOWER VIC 3107	Remove 6 native trees: 5 dead eucalyptus and 1 angophora costata and planning permit fees.	HO 73 Doncaster & Templestowe Heritage Study 1991. State Significance <b>Recommendation: Support 50%</b>	\$1,458.00	No	\$2,916.00 1,2, 4,14,15,17.
7	Winter Park Body Corporate 3591 141A High Street DONCASTER VIC 3108	Tree pruning in Body Corporate area.	HO 83 State Significance. Victorian Heritage Register H1345 Winter Park Heritage Precinct700.00 Doncaster & Templestowe Heritage Study 1991 <b>Recommendation: Not Supported</b>	\$0.00	Yes	\$3,260.00 1, 4, 14, 15.

## LEGEND

1. Significance of the vegetation;
2. The type and urgency
3. Historic conservation principles

4. The visibility/ accessibility

5. Estimated time of completion

6. Financial standing of the applicant

7. Technical and financial responsibility with regard to the project

8. Financially contributing to the project

9. Outstanding monies owing to Council

10. The availability of assistance from other sources

11. Incomplete projects from a previous funding round

12. Whether the applicant has received assistance under previous funding rounds

13. State owned place

**Assessment priorities**

14. Included in the Heritage Overlay (HO) or the Vegetation Protection Overlay

15. Specific trees identified as being of significance and listed in the schedule to the Heritage Overlay

16. Funding for retrospective works.

17. Funding in the previous year

18. State owned properties/ the extent of public access to state owned properties