

Please provide as much information as possible for the health and beauty services you will provide.

Information in this supporting documentation will assist our Health Team in reviewing your request for pre-approval.

<b>Floor area of each room or cubicle*</b>	Room/Cubicle 1: _____ m <sup>2</sup> Room/Cubicle 2: _____ m <sup>2</sup> Room/Cubicle 3: _____ m <sup>2</sup> Room/Cubicle 4: _____ m <sup>2</sup> Room/Cubicle 5: _____ m <sup>2</sup> Room/Cubicle 6: _____ m <sup>2</sup>
<b>Services being conducted*</b> Please list the services that are provided in each room/cubicle	Room/Cubicle 1: Room/Cubicle 2: Room/Cubicle 3: Room/Cubicle 4: Room/Cubicle 5: Room/Cubicle 6:
<b>Waste disposal on property*</b>	<input type="checkbox"/> Sewer <input type="checkbox"/> Septics

\*If you are on a septic system you may be required to upgrade the system or connect to sewer if available.



Interpreter service  
**9840 9355**

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**\*Site Plan Checklist (Please tick)**

*The below areas for health and beauty service must be clearly labelled and shown on your site plan. If these areas are not shown on your plans, assessment of your application may be delayed.*

- Surface finishes of all walls, floors, ceilings and work areas – e.g., white tiles, gloss paint of light colour, stainless steel, floor coving
- Hand wash basins (required in each room and in each area)
- Equipment washing sinks
- Hair wash basins
- Treatment/nail tables
- Treatment chairs
- Toilets and vanity areas
- Sharps disposal locations

- Equipment storage room
- Chemical storage room
- Lighting
- Shelving
- Ventilation
- Waste disposal units
- Laundry areas
- Staff lunch room or kitchenettes

**Proprietor declaration**

- I have attached full floor plans to enable a formal assessment of plans to be undertaken with my application

**You must have made contact with these Council Departments before submitting this application.**

*By ticking the below, you are declaring that you have made contact with all relevant departments related to your pre-approval application.*

- Council's Statutory Planning Unit** – 9840 9470 (new or existing business permits, change of use)
- Council's Building Services Unit** – 9840 9430 (fire safety, lighting and signage, structural changes)
- Council's Local Laws Unit** – 9840 9450 (A-frame signage, foot way trading)
- Yarra Valley Water** – 9872 1240 (trade waste agreements and grease traps)



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