

<p>Please provide as much information as possible on the type of food business you will operate.</p> <p>Information in this supporting documentation will assist our Health Team in reviewing your request for pre-approval.</p>			
<p>Business type (café, bakery, nursing home kitchen, manufacturer etc.)</p>			
<p>List all menu items and ingredients for your business</p>			
<p>Processes used to prepare food* (e.g. thawing, cooking, reheating, sous vide etc.)</p>			
<p>Method of Sale* (e.g. Packaged wholesale, retail, online, etc.)</p>			
<p>Will your food require transportation, pick-up or delivery?*</p>			
<p>Is there a Grease trap onsite?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown</p>	<p>Waste disposal on property*</p>	<p><input type="checkbox"/> Sewer <input type="checkbox"/> Septics</p>
<p>No. of employees on site</p>	<p><input type="checkbox"/> 1 (sole trader, no employees) <input type="checkbox"/> >1 – 20 <input type="checkbox"/> >20</p>		

*If you are on a septic system you may be required to upgrade the system or connect to sewer if available.



Interpreter service

9840 9355

普通话 | 廣東話 | Ελληνικά

Italiano | عربي | فارسی

Manningham Council

699 Doncaster Road (PO Box 1), Doncaster, Victoria 3108

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e manningham@manningham.vic.gov.au

ABN 61 498 471 081 www.manningham.vic.gov.au

***Site Plan Checklist (Please tick)**

The below areas for your food business must be clearly labelled and shown on your site plan. If these areas are not shown on your plans, assessment of your application may be delayed.

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Surface finishes of all walls, floors ceilings and work areas e.g., white tiles, food grade washable gloss paint of light colour, stainless steel, floor coving <input type="checkbox"/> Fridges and freezers <input type="checkbox"/> All storage areas <input type="checkbox"/> Hand wash basins (hands-free taps) <input type="checkbox"/> Waste disposal facilities <input type="checkbox"/> Food preparation sinks <input type="checkbox"/> Equipment washing sinks or dishwasher with a rinse cycle greater than 80°C | <ul style="list-style-type: none"> <input type="checkbox"/> Food preparation areas/benches <input type="checkbox"/> All shelving units <input type="checkbox"/> Cooking equipment – stove, oven, fryers, etc. <input type="checkbox"/> Toilets and vanity units <input type="checkbox"/> Mechanical exhaust ventilation system <input type="checkbox"/> Doors <input type="checkbox"/> Mop sink/cleaners sink <input type="checkbox"/> Sewer locations <input type="checkbox"/> Grease trap locations |
|--|--|

Proprietor declaration

- I have attached full floor plans to enable a formal assessment of plans to be undertaken with my application

You must have made contact with these Council Departments before submitting this application.

By ticking the below, you are declaring that you have made contact with all relevant departments related to your pre-approval application.

- Council's Statutory Planning Unit** – 9840 9470 (new or existing business permits, change of use)
- Council's Building Services Unit** – 9840 9430 (fire safety, lighting and signage, structural changes)
- Council's Local Laws Unit** – 9840 9450 (A-frame signage, foot way trading)
- Yarra Valley Water** – 9872 1240 (trade waste agreements and grease traps)

Please allow 10 working days for the assessment of your application.



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