

Policy and Guidelines (Buildings)

Heritage Restoration Fund 2022 - 2023

The closing date to apply for funding is Friday 14 October 2022

Introduction

Manningham Council is committed to assisting property owners to protect, manage and maintain their buildings, places and sites of significance to the cultural heritage of the municipality.

The **Heritage Restoration Fund (Buildings)** provides a monetary contribution to successful applicants towards the protection of buildings.

A separate category under the Heritage Restoration Fund is provided for heritage trees and gardens.

Funding

Two categories of funding are available:

1. Conservation Management Plans

This category provides grants for the preparation of Conservation Management Plans for heritage places. A Conservation Management Plan would include the recording of heritage fabric (including interiors if appropriate) and recommendations for future management.

2. Conservation Works

This category provides for restoration or reconstruction work to a building, structure or place which meets the eligibility criteria for assistance.

Funding for successful applications will be granted generally on a dollar for dollar basis, to a maximum value of \$3,000.00.

However, if works are not undertaken funding will not be paid. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

Eligibility Criteria

(a) Owners of Heritage Listed Properties

Owners of properties listed under the Heritage Overlay of the Manningham Planning Scheme are eligible to apply for funds.

(b) Type of Work

Only approved 'Conservation Works' are to be undertaken. These include restoration and reconstruction works to a building, structure or place provided:

- The proposed works are in accordance with Council's heritage guidelines;
- Any reconstruction work is of original features only;
- The proposal must be supported by evidence that the work is of a reconstructive or restoration nature; and
- The proposed work is considered appropriate.

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(c) Works not Eligible for Funding

The following works are not eligible for funding:

- Interior works and alterations to a building (unless the schedule to the Heritage Overlay identifies the heritage place as one where internal alteration controls apply).
- General maintenance works such as cleaning of the gutters, gardening works and pruning of plants (unless the schedule to the Heritage Overlay identifies the heritage place as one where tree controls apply).
- New additions or extensions (unless the reconstruction is of an original element).
- Applications seeking funds for retrospective works.

(d) Properties listed on State or National Heritage Registers

Properties on the State or National Heritage registers may be considered for funding.

(e) Previous Assistance

Priority will be given to applicants who have not received funding in the previous round of funding (i.e. 2020-2021). However, each application will be assessed on its merits.

Assessment Criteria

Each application will be evaluated against the following criteria as appropriate:

- (i) The eligibility of the application to receive funding;
- (ii) The heritage significance of the site;
- (iii) The type and urgency of the work needed to protect the significant heritage fabric;
- (iv) Whether the proposed work accords with historic conservation principles of the Burra Charter;
- (v) The importance of the restoration project to the heritage value of the area, in terms of overall community benefit;
- (vi) The visibility/accessibility of the site and proposed works;
- (vii) The proposed estimated time of completion;
- (viii) The general financial standing of the applicant (i.e. whether the project would proceed without assistance, demonstrated hardship arising from the conservation work);
- (ix) The applicant or their agents ability to demonstrate technical and financial responsibility with regard to the project;
- (x) Whether the applicant is financially contributing to the project;
- (xi) The availability of assistance from other sources;
- (xii) Whether there are any incomplete projects affecting the site from a previous Heritage Restoration Fund funding round;
- (xiii) Whether the applicant has received assistance under previous funding rounds; and
- (xiv) Funding may be allocated to properties listed on the State or National heritage registers if surplus heritage restoration funds are available.

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Assessment Priorities

To assist in the evaluation of applications against the assessment criteria, priorities have been determined for the allocation of funds. Priorities for assistance will include:

- Projects able to be completed and funds claimed by **Friday 2 June 2023**.
- For applications for Conservation Works, a funding priority will include projects where the costs of appropriate heritage materials exceed the cost of alternative contemporary materials.
- The applicant did not receive funding in the previous funding round, i.e. 2021/2022.
- The property is heritage listed under the Manningham Planning Scheme.
- Priority will be given to privately owned properties over state owned properties. In considering applications relating to state owned properties further factors of consideration will include the extent of public access to state owned properties.

Making an Application

The application process requires the following information:

- A completed Application Form.
- Copies of quotations as follows:
 - Works under \$3,000.00: One quote.
 - Works between \$3000.00 and \$5,000.00: Two quotes.
 - Works over \$5,000.00: Three quotes.

Please note that a planning permit may be required prior to commencing any works approved under this Fund. If your application under the Fund is successful, you will be advised whether a planning permit application is required to be lodged with Council in your letter of approval.

Quotes are mandatory for all applications. Failure to provide quotations may result in your application being determined ineligible or unsuccessful.

- Where an applicant accepts a higher quote for the proposed works (where multiple quotes are required) additional written justification must be provided to support the application;
- The tradespeople undertaking works;
- The consultants preparing the Conservation Management Plan and the approximate cost of the Plan;
- A photograph(s) of the building, structure or place in its existing condition.

Completed application forms, together with plans and quotes for work as applicable must be submitted to csadmin@manningham.vic.gov.au

Council's operational budget will allocate \$35,000 towards the Heritage Restoration Fund (Buildings) and Heritage Restoration Fund (Trees and Gardens) in 2022/2023.

Funding Conditions

A **Funding Claim Form** must be completed by the applicant. Evidence of the completed approved works must be provided with the Funding Claim Form. If required, an inspection will be undertaken by a Council officer to ensure the satisfactory completion of the approved works to enable the approved funds to be awarded.

Approved funding must be claimed by Friday 2 June 2023. No extension of time will be granted.

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Funding may be revoked at any time due to unsatisfactory work, failure to meet time schedule constraints, non-disclosure or misleading or false disclosure of information or blatant misuse of funds by the recipient, and moneys advanced repaid to the Council.

If works are not undertaken funding will not be paid to the applicant. If works are incomplete or the total cost of the completed works is less than the amount specified on the application form/quotation, Council may grant a lower amount than that originally allocated. Any funding paid to the applicant will be no more than 50% of the total cost of the completed works.

Should any residual funds be available, due to the total costs of approved works being less than initially estimated or due to defaults or delays in carrying out the works, the Director of City Planning and Community may consider the allocation of these unused funds as follows:

1. Allocate funds for additional works to approved applications where the actual cost incurred exceeded the original costs;
2. Allocate funds for late applications where these have been approved by the Heritage Advisor.

All necessary works approvals will be the responsibility of the applicant to obtain. It is a condition of any funding that Council may use videos, photographs or details of the works in its heritage promotional material.

Completed claim forms must be submitted to csadmin@manningham.vic.gov.au

Further Information

Further information can be made by contacting Council's Integrated Planning Unit on:

Phone: 9840 9789

Email: csadmin@manningham.vic.gov.au

Please note that all applications to the Heritage Restoration Fund will be assessed shortly after the closing date for applications. All applicants will be formally notified of the success of their application following the completion of the assessment.