

# Corporation Owner – Appointment of Voting Representative



Local Government Act 2020, Section 245(1)

**Name of Council:**        **MANNINGHAM COUNCIL**

*See last page for instructions*

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## ***Property Details***

Address of rateable property: .....

.....Postcode: .....

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## ***Corporation***

Name of Corporation: .....

ACN: .....

Registered Address:.....

..... Postcode .....

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## ***Corporation Declaration***

I declare that:

- I am authorised to make this application on behalf of the corporation, and
- The corporation is an owner of the rateable property described on this form, and
- The person named below is a company secretary or director of the corporation and is to be appointed to be the voting representative of the corporation.

Signed: .....Date: .....

## ***Details of Person Signing on Behalf of the Corporation***

Name: .....

Position held in corporation: .....

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## ***Details of Person to be Appointed***

Surname: ..... Given names:.....

Date of Birth: .....

Office held in corporation:.....

Address of principal place of residence:.....

..... Postcode .....

Postal Address (if different):.....

..... Postcode .....

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**Declaration by Person Being Appointed**

I declare that

- I consent to my appointment as the voting representative of the above-named corporation, and
- I am not otherwise entitled to be enrolled to vote in this municipality.

Signed .....Dated: .....

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**Privacy Statement:** Information provided on this form is collected for the purposes of compiling municipal voters' rolls and will be used to conduct council elections. Voters' rolls are only available for purposes connected with a council election or to enable the council to communicate with constituents in regard to council functions or for a public interest purpose approved by the Victorian Electoral Commission following consultation with the Information Commissioner. Voters' rolls will not include dates of birth. Failure to provide requested information may mean that a person cannot be enrolled or vote in council elections. A person may access their personal information, held in the council's enrolment records, by making a request in writing to the Chief Executive Officer of the council.

## **Instructions**

This form may be used by a corporation that is an owner of rateable property in the council area to appoint a person to be the corporation's voting representative for council elections.

Please ensure all sections of the form are completed and signed, where required, to ensure the application can be properly considered.

### **Additional Notes:**

If the corporation is a joint owner of the rateable property with other persons or corporations, and other owners are already enrolled, this form may not be sufficient to enrol the corporation's representative. (Please consult the council).

No more than two owners and two occupiers may be enrolled for a single rateable property.

The person appointed by the corporation:

- must be a company secretary or director of the corporation (however styled).
- must be at least 18 years of age by the election day,
- must not be otherwise entitled to be enrolled to vote in the municipality.

Please note that this enrolment is only valid for one term of the council. If the corporation still owns the property at the next council election it may re-apply for enrolment before that election.

The corporation may revoke the appointment. The corporation appointee may resign the appointment. Contact the council for the relevant forms.

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For this application to be effective it must be received by the council no later than the close of the roll.

<b><u>Council address for lodgement</u></b>  <a href="mailto:revenueservices@manningham.vic.gov.au">revenueservices@manningham.vic.gov.au</a>  or  Coordinator Revenue Services 699 Doncaster Road (PO Box 1) Doncaster Victoria 3108 Australia	<b><u>Close of the roll</u></b>  4.00pm on 28 August 2020
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